

How to Download a Google Doc As a PDF and Submit it to the drop box.

1. Click File

2. Scroll down to download

3. Click PDF Document

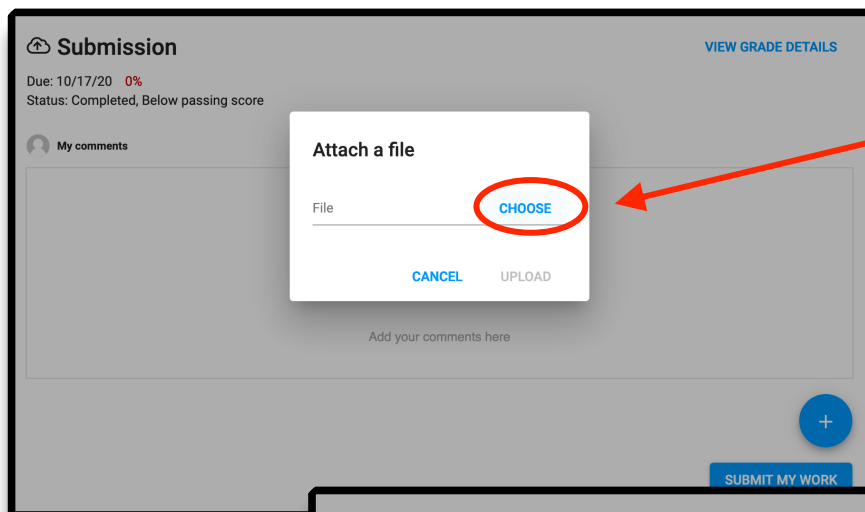
4. Click Save File

5. Click OK

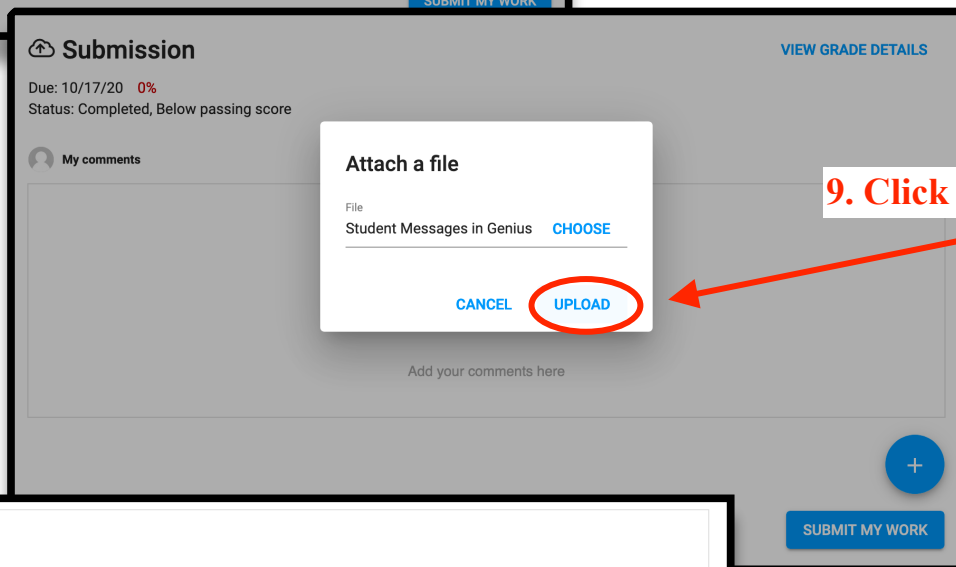
6. Click the Plus Sign

7. Click Attach File

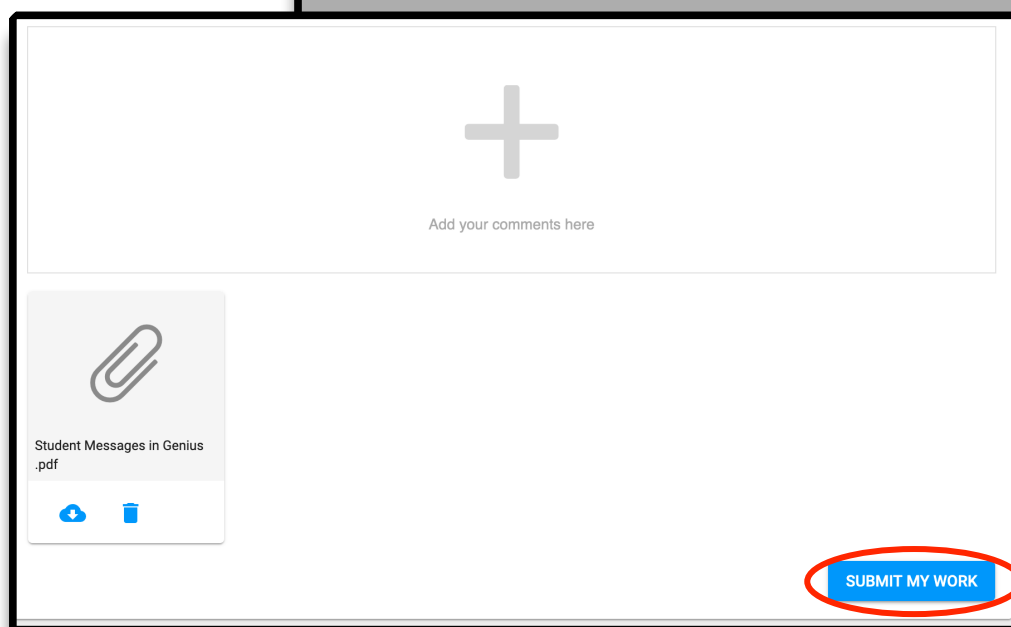
The image is a composite of three screenshots illustrating the process. The top screenshot shows a Google Docs interface with the 'File' menu open and 'Download' selected, leading to a list of formats where 'PDF Document (.pdf)' is chosen. The middle screenshot shows a Firefox dialog box for 'Untitled document.pdf' with 'Save File' selected and the 'OK' button highlighted. The bottom screenshot shows a 'Submission' page with a plus sign in the comments section and an 'Attach a file' button highlighted.



8. Click Choose AND Find your file in downloads



9. Click Upload



10. Click Submit My Work